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**Circular Economy Science, Technology and Innovation Strategy**

**2025 CALL FOR PROPOSALS**

The following proposals template must be used for all proposals submitted under this Call for Proposals.

**PART I: GENERAL INFORMATION**

|  |  |
| --- | --- |
| Proposed project *(compulsory)* | |
| Project title: |  |
| Planned Start Date: (dd/mm/yy) |  |
| Planned End Date: (dd/mm/yy) |  |

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| Alignment with the CE STI Strategy *(compulsory)* | | | | | | | | | | | | | |
| Economic Sector *(select only one that best represents your project)*: | | | | | | | | | | | | | |
|  | Minerals & Metals | | |  | Agriculture | | | | |  | Manufacturing | | |
| Circular Economy STI Strategy theme *(select only one that best represents your project)*: | | | | | | | | | | | | | |
|  | Strategic Planning |  | Technology solutions | | |  | Resources & Environment |  | Society | | |  | Modelling & Analytics |
| Alignment of proposal with Circular Economy principles *(select only one that best represents your project)*: | | | | | | | | | | | | | |
|  | Eliminate waste and pollution | | |  | Keep products and materials in use at their highest value | | | | |  | Regenerate natural systems | | |

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| Details of Lead Institution *(compulsory)* | |
| Name of Lead Institution: |  |
| Department / Division: |  |
| Name of contact person: |  |
| Designation: |  |
| Physical address: |  |
| Postal address: |  |
| Telephone number: |  |
| E-mail address: |  |

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| Collaborating institutions *(if any) (replicate the table below if more than 2 collaborating institutions)* | |
| Name of contact person: |  |
| Name of institution: |  |
| Department / Division: |  |
| Contribution: |  |

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| --- | --- |
| Name of contact person: |  |
| Name of institution: |  |
| Department / Division: |  |
| Contribution: |  |

| Lead Researcher (Principal Investigator) details *(compulsory)* | |
| --- | --- |
| Title: |  |
| First Name: |  |
| Surname: |  |
| Institution: |  |
| Faculty / Department: |  |
| Email address: |  |
| Telephone number: |  |
| Mobile number: |  |
| Qualification: |  |
| NRF rating *(if applicable):* |  |
| ID or Passport Number: |  |
| Citizenship: |  |
| Country of origin: |  |
| Gender: |  |
| Race: |  |
| Relevant experience in the technical field proposed: |  |
| Number of years’ experience: |  |

**PART II: BUDGET DESCRIPTION** (additional rows may be added to each of the tables below, as required)

All proposals will be evaluated in terms of value for money against e.g. objectives, methodology, outcomes

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| --- | --- | --- | --- | --- |
| Budget *(compulsory) (additional rows should be added as necessary)* | | | | |
| Human resource costs | | | | |
| **Researcher Name** | **Financial Year** | **Remuneration Rate (R/hour)** | **Hours** | **Amount (R)**  **(excl. VAT)** |
|  |  |  |  |  |
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\* Note that **FINANCIAL YEARS** required in the tables above/below, align with the financial year of government, i.e., 1 April – 31 March

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| --- | --- | --- |
| Running expenses | | |
| **Running expense type** | **Financial Year** | **Amount (R)**  **(excl. VAT)** |
|  |  |  |
|  |  |  |
|  |  |  |
| Other expenses | | |
| **Other expense type** | **Financial Year** | **Amount (R)**  **(excl. VAT)** |
|  |  |  |
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\* Successful projects are expected to start on the 1 January 2026, and as such certain expenses may be incurred in the remaining three months of the 2025/26 financial year (Jan-Mar 2026) (i.e., first three months of the 2026 academic year).

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| --- | --- | --- | --- | --- |
| Budget summary | | | | |
| **Financial Year** | **HR** | **Running** | **Other** | **Total (R)** |
| 2025/26 |  |  |  |  |
| 2026/27 |  |  |  |  |
| 2027/28 |  |  |  |  |
| 2028/29 |  |  |  |  |
|  |  |  | **TOTAL (excl. VAT)** |  |
|  |  |  | **VAT (15%)** |  |
|  |  |  | **TOTAL (incl. VAT)** |  |

\* It is compulsory that applicants provide information on any other sources of funding supporting the research outlined in this proposal. This information provides important insight into co-funding opportunities.

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| --- | --- | --- | --- | --- |
| Other sources of support *(compulsory)* | | | | |
| Is this research currently being funded or co-funded by other sources? | Yes | |  | | --- | |  | | No | |  | | --- | |  | |
| If yes, please indicate the sources, amounts and periods of support. | | | | |
|  | | | | |
| Has this project been submitted to other agencies for financial support? | Yes | |  | | --- | |  | | No | |  | | --- | |  | |
| If yes, please indicate which agencies and when. | | | | |
|  | | | | |

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| Signatures *(compulsory)* | | |
| Project leader | | |
| Principal Investigator Name: |  | |
| Position: |  | |
| Signature: |  | Date: |

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| Contract signatory (individual mandated to sign contracts on behalf of lead institution) | | |
| Contract signatory Name: |  | |
| Position: |  | |
| Signature: |  | Date: |

**Signatures** – The submitted proposal template must contain the signature of the submitting lead researcher (principal investigator) and the individual mandated to sign contracts on behalf of the lead organisation.

*Additional rows may be added to the above tables as necessary, to accommodate the requested information.*

**PART III - DETAILED DESCRIPTION OF THE PROJECT**

Sections 1-8 of the proposals must **not exceed 10 pages** (excluding CV of Principal Investigator).

# Short title of project:

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# Abstract (max 250 words) (i.e., what the project aims to achieve and why this is necessary)

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# Keywords (max 5 words)

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# Outline of the research project

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| --- |
| Brief statement of the societal or environmental problem that this project aims to address *(Preference will be given to proposals which are impact driven and solution orientated)* |
|  |

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| --- |
| Why is addressing or solving the above problem (Q4.1) particularly relevant for South Africa? |
|  |

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| --- |
| Why is it particularly necessary to undertake science, technology or innovation to address or solve the above problem? |
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| --- |
| Aim and objective of this research project (max 50 words) |
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| --- |
| Research question(s) |
|  |

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| --- |
| Research design and methodology (max 500 words) |
|  |

# Expected Project Outputs:

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| --- |
| Planned STI deliverables: |

|  |  |
| --- | --- |
| **Deliverable** | **Expected number** |
| Technical report(s) |  |
| Post-graduate dissertation(s) |  |
| Peer-reviewed journal paper(s) |  |
| Conference paper or poster(s) |  |
| Other |  |

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| --- |
| Details of what “Other” might be, if selected above: |
|  |

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| --- | --- | --- | --- |
| Planned number of students to be supported under the grant: | Hon: | Masters: | PhD: |

# Expected Project Outcomes: (relate back to Question 4.1)

# *\* Outcomes reflect the potential for impact of this research, NOT the project deliverables, which are the expected Project Outputs, but the ability to drive impact in society, in the economy, or in the environment (See Theory of Change)*

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# Project Workplan (Gantt Chart)

# References